



Constitution for the

FRIENDS OF DEVON AND CORNWALL CONSTABULARY HERITAGE AND LEARNING RESOURCE

NAME

The name of the association shall be FRIENDS OF DEVON AND CORNWALL CONSTABULARY HERITAGE AND LEARNING RESOURCE. It is herein referred to as *The Friends*.

OBJECTIVES

The objective of the Friends group is to support and assist the Curator of the Heritage and Learning Resource of The Devon and Cornwall Constabulary.

This will be done by:-

1. Encourage promote and assist the formation and development of the Friends.
2. Support and feed into any aims and objectives of the Curator.
3. Generally further the possible charitable and educational purposes of the collection and encourage the development of the facilities afforded by it.
4. Appoint representatives and delegates to any other bodies with whom the Friends of the Collection may be concerned.
5. Engage in the support and co-ordination of research, publishing, education and volunteering, advertising and other work for the furtherance of the above project.
6. Take any other lawful action to promote the said objective.

OFFICERS

The business of the Friends shall be administered by a committee of not less than four persons consisting of a Chairman, Vice Chairman, Secretary and Treasurer.

The Committee shall be elected annually at the Annual General meeting.

Four members shall form a quorum.

A report and balance sheet duly audited shall be presented to the Annual general meeting.

GENERAL MEETING

An Annual General meeting of subscribers shall be held each year.

FULL MEMBERSHIP

An annual individual subscription admits to membership and the amount of this subscription shall be agreed at the Annual general meeting.

HONORARY LIFE MEMBERSHIP: This category to be granted at the discretion of the committee for such actions as large donations or contribution of personal time, involvement etc.

CORPORATE MEMBERSHIP: This category to be granted at the discretion of the committee for groups of people, ie. DCC Joint Branch Board. Corporate membership to be entitled to one vote per meeting.

HONORARY MEMBERSHIP: This category be granted at the discretion of the committee for a 12 month membership period as a thank you to persons donating or contributing at certain events.

Subscribers shall be entitled to:

1. Prior notice of exhibitions in which The Friends co-operate.
2. Invitations to lectures and other events organized by the committee.
3. The right to nominate individuals to fill vacancies on the committee and to be nominated. Such nominations to be submitted to the secretary two weeks prior to the Annual General Meeting.
4. The right to vote at the Annual general meeting. This will be limited to two votes in the instance of Family membership.

POLICY

Membership of The Friends is open to all, irrespective of gender, age, ethnic or national origin, disability, sexual preference, religion, marital status or social class.

The Friends believe that all children, young people and vulnerable adults have the right to be safe, happy and healthy and deserve protection from abuse. The Collection is committed to safeguarding from harm all children, young people and vulnerable adults who are involved in its activities.

WINDING UP OF “FDCCHL”

In the event of FDCCHL members not wishing to support the continued work of the Heritage and Learning Resource, the committee shall be entitled to make such equitable distribution of the assets of the group as is considered necessary at the time. Any monies held in the account should be disbursed to the curator of the Heritage and Learning Resource for use by him or her in furtherance of the collection. There will be no private gain.

AMENDMENTS

Amendments to this constitution shall receive the assent of the majority of the members present and voting at an Annual General Meeting or a Special General Meeting. A resolution for the alteration of the constitution must be received by the Secretary of The Friends at least 21 days before the meeting at which the resolution is to be brought forward. At least 14 days notice of such a meeting must be given by the secretary to the membership and must include notice of the alteration proposed.

COMMITTEE MEETINGS

Will normally be held quarterly - at a time and place determined by the committee. The Curator will be present to liaise between the Friends Group and The Devon and Cornwall Constabulary. Minutes of all meetings will be kept and made available to all members on request.

Constitution Adopted

Chairman	Signed	Date
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Secretary	Signed	Date
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